

Public Document Pack



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13 January 2015

Dear Councillor

I am now able to enclose, for consideration at the meeting of the **SOUTH KENT COAST HEALTH AND WELLBEING BOARD** on Tuesday 20 January 2015 at 3.00 pm, the following reports that were unavailable when the agenda was printed.

- 6 **SOUTH KENT COAST HEALTH & WELLBEING BOARD WORK PLAN REVIEW**
(Pages 2 - 3)

To consider the report of Ms Michelle Farrow (Head of Leadership Support, Dover District Council).

Yours sincerely

A handwritten signature in black ink, appearing to read "Nicky", is written over a large, sweeping horizontal stroke that extends to the right. Below the signature, the text "Chief Executive" is printed.

Chief Executive

Report to SKC HWBB: 20th January 2015

Title: Work Plan Review 2015

Recommendations:

1. To hold a Board development day in March 2015 to take stock of developments (such as The Better Care Fund and the Integration Care Organisation proposals) and agree priorities for the year ahead and how we are going to work together.
2. To note the trial of Operational and Strategic meetings and consider potential options for moving forward with Board meetings as part of the development day.
3. To formally establish a supporting officer group to set agendas, monitor and record outcomes and co-ordinate information from sub-groups to the Board.

1. Development Day:

It is proposed a Board development half day is held in March 2015 to ensure the SKC HWBB is up to date, engaged and driving the agenda forward with regards both national and local policy and operational matters.

Since the commencement of the Board in its shadow form, not only have a number of personnel changed, but also new developments have come through, including national policy (the Better Care Fund and NHS Five Year Forward View) and local responses to a new way of working (Integrated Care Organisation and local transformation of service programmes).

Without co-ordination and priority setting there is the opportunity for the Board to become all things to all people, discuss a wide variety of topics and deliver few actions.

Equally the Board may like to consider how integration of commissioning and delivery of services can happen locally and how to progress towards greater integration. Otherwise national policy is likely to move ahead and bring about changes that may not be tailored to the needs of the local area.

The aim of a development day is to:

- support Board members in understanding each other's strategic objectives and identify the overlap where we can and need to make the biggest difference
- identify priorities and shared outcomes for the Board and sub-groups
- understand fully the relationship between the County and local Boards moving forward

To enable the Board to develop a Forward Plan that;

- drives better local outcomes to support delivery of the JSNA and JHWS
- inputs to and oversees local service transformation plans, providing leadership and challenge
- shapes commissioning activity
- encourages behaviour change and inter-organisational trust
- addresses health inequalities and integrates the wider determinants of health and wellbeing

- engages productively with the local population

The Board may also want to agree how ruthless it is about prioritisation and how rigorous it wants to be about keeping to those small number of priorities (if agreed) at any one time.

2. Operational and Strategic meetings:

In September 2014 the Board agreed to trial Strategic and Operational meetings and a forward work programme. The aim was for the strategic meetings to continue to receive updates, consultations and discussions on strategic projects/matters and for the operational meetings to take a local health and wellbeing topic and focus in depth resulting in actions for the Board.

Two operational meetings have been held focussing on Alcohol and Cardio Vascular Disease. Both have been well attended with a number of local actions and opportunities for further partnership working identified. However there are also concerns that in holding these operational meetings some strategic issues are not being discussed in as timely a manner as before and inevitably this leads to agenda creep. The time slot for the Board meetings is already very tight, holding operational meetings (with the agenda creep) means these important topics are not always given the time and attention they deserve.

Therefore it is proposed a number of options are to be considered as part of the development day:

- a) The Board holds only strategic meetings and the sub-groups deal with all operational matters, regularly reporting back to the Board.
- b) The Board continues with the split of Strategic and Operational matters and to overcome the issues raised above either meets more frequently throughout the year or extends the length of the operational meetings to ensure full consideration of the chosen topics.
- c) The board progresses with 6 strategic meetings per year (as originally envisaged) and identifies 2 priority themes to be worked through at a larger workshop/summit style meeting (to be agreed as part of the priority setting for the Forward Plan).

3. Establish a supporting officer/executive group:

Establishing a supporting officer group should:

- ensure only priorities (once agreed) are discussed by the Board and other matters are forwarded to the appropriate body
- encourage a system wide view of, and monitor progress on, key priorities
- sharing of local intelligence
- ensure the Board is kept abreast of policy development
- encourage partners to 'own' the agenda and work programme